

# VHA Strategic Plan Priority Project Scope Definitions Workshop

## November 17, 2021

### AGENDA

Intro (WELCOME, PLEDGE, AGENDA) 1:00 - 1:10 (10)

Presentations - Strategy Project Scope Definitions 1:10 - 2:00 (50)

- Clarifying Questions
- Fill out Post-ids
  - Initial Reactions / Feedback
  - Anything Significant Missing

Breakout Sessions for Priority Project Areas (Includes Break) 2:00 - 2:50 (50)  
Join Session where you think you can best contribute

- Review Post-ids with Feedback, Suggestions
- Define next 3 - 4 Steps - approximate timing
- Who involved? - Specific recommendations for appropriate Leader & Team Members
- Identify other background material for team to evaluate
- Put significant changes (to Scope Document) on Flip Chart for later Presentation.

Present Breakout Session Results 2:50 - 3:30 (40)

- Questions / Feedback
- Confirm Leader / Team Participants

Recap Next Steps 3:30 - 3:50 (20)

- Revise and Finalize Strategy Project Scope Definitions based on breakouts and feedback
- Obtain other pertinent background materials (past efforts) for each Strategy Area
- Notify / Recruit any additional members to Team
- Timing