

VHA Board of Directors – Meeting Minutes

Lake Miona Recreation Center 1:00 PM December 16, 2020

Board Members - Present: Karl Arps, Fred Briggs, John Conboy, Russ D’Emidio, Harry Lee, Peter Moeller, Diane Spencer, Vivian Stephens, Phil Walker

Board Members - Absent: Peter Russell, Chuck Wildzunas

Invited Attendees: Duane Johnson-President VHA Community Foundation, Steve Printz-VHA Board Member as of January 2021, Joan Sullivan-VHA Secretary

Call to order: President Phil Walker called the meeting to order at 1:02 PM and led the Pledge of Allegiance.

New Business

Election of Officers: Phil distributed summary background material of Board member nominees Steve Printz and Diane Spencer for election as VHA Board members. Following discussion, Phil asked Russ D’Emidio to proceed with the election of officers. Russ acting in the absence of Nominating Committee Chair Chuck Wildzunas explained that the Board member candidates were interviewed by the committee and recommended for acceptance. Russ asked for a motion to elect. Motion made to elect Steve Printz and Diane Spencer as members of the VHA Board, seconded and approved.

Phil explained that Diane is a voting member of the Board starting with this meeting as Diane is filling a vacant seat. Steve will participate as an invitee for this meeting as Harry Lee is completing his term of office.

Introduction of Board Members: Each Board member and Invitee welcomed Diane and Steve and explained the role each performs on the Board.

Agenda Approval: Phil requested to add one item under New Business: “VHA Survey.” Motion made to revise agenda as requested, seconded and approved.

Previous Meeting Minutes: The secretary asked for a motion to accept the minutes from the November 18, 2020 VHA Board of Directors Meeting. Motion made, seconded, and approved.

Treasurer’s Report: Treasurer John Conboy referred to the financial reports attached to this meeting’s agenda and asked for questions. Phil explained that the VHA currently relies on membership dues for funding: \$25 @ two year membership; \$100 @ lifetime membership. Due to Covid-19 renewals and new membership applications have dropped sharply. The VHA is looking for other fundraising ideas. John added that the additional cost for the new VHA website further impacted cash this year. Harry noted that the VHA financials are separate from the financials for VHA Community Foundation (CF) and VHA Helping Hands (HH). Russ added that this year is the first year all three corporations are 501(c)(3) organizations.

John displayed the decals recently printed to help increase VHA visibility. Decals will be given to new members and are for sale 2 @ \$5.

Old Business

December General Meeting: Phil reported that Ed Jimenez CEO UF Health Shands was the featured speaker. Ed discussed the operations and policies between the hospital. Current focus is to observe and remedy problems such as turnover of nurses in the Villages hospital. Fred Briggs remarked that the turnover rate Ed stated is low at Shands and very high at The Villages hospital. Ed emphasized that individuals and teams are made to feel valuable at Shands. This will be a focus for improvement at The Villages hospital. Russ added this is a win-win for the community and the hospital to become a part of the UF Health system. Fred urged the VHA to continue support for the hospital.

Website Update: Phil stated that we gained twenty (20) new memberships when the new website went live mid-November. Volunteers are needed to oversee the website. Currently, Tangent is updating and entering information but this is at a cost. The goal is to keep information current with help from VHA volunteers and to use the website as a marketing tool with the possibility of adding sponsors.

Q. Which payment was recently made to Tangent?

A. The third payment. A fourth / last payment is due upon completion of the website.

New Business (con't)

VHA Town Hall Questions Due January 13th: Phil explained that the VHA Town Hall held quarterly is scheduled for January. Questions must be sent to Phil or the secretary joanstrek@aol.com by January 13th. These questions will be edited and sent to the partners in advance of the January 19, 2021 meeting 10:00 AM at Laurel Manor. This allows the partners to research for answers ahead of the meeting. The partners include the Developer's representative, District Management, law enforcement and county officials.

VHA Survey: Phil reported a member asked at the General Meeting about the Developer's annual survey that was discontinued. While the VHA may research this to encourage bringing it back, the VHA may also want to consider creating a survey of its own. Duane Johnson stated CF distributed a survey and used the results to help create their work plan.

Audit Charter Revision: Phil explained that the Audit Committee Charter is being revised from requiring the Chair to be a Board member to requiring the Chair is be a VHA member. Mike Dollard VP South Region with experience in finance is now the Audit Committee Chair. The Committee is 3-5 VHA members with one person representing each organization: VHA, VHA-CF, VHA-HH. Harry noted that the original charter was Board approved. Phil explained that no action is required this time but to inform the Board of the revision.

Director Manual: Board documents and policies are filed on Google Drive. Due to an issue of access for some people Karl Arps explained that he compiled all the documents and policies into a very large PDF file titled "VHA Officer-Director Manual." Karl will update the Audit Committee Charter and Director Manual. The back-office feature of the website will contain a document storage area for designated officers after the priority of storing Membership data has been completed.

VHA Hoedown: Phil stated the original date for the 2021 VHA Hoedown was January 30. Due Covid-19 the date was changed to May 15. The schedule for polo recently extended an additional two weeks. Therefore, the new date is May 29 the weekend of Memorial Day. The timing lends itself to a patriotic theme for the Hoedown to celebrate all branches of the military. A grant from Sumter County Tourism will help support this Hoedown. Note: After July 31, 2021, no grants will be offered by Sumter County Tourism.

VHA Decals: See Treasurer's report. Suggestion: Future decals create a triangle representing all three organizations of the VHA. Note: The new decal was designed to direct members and residents to the VHA website.

Board Self-Evaluation Next Steps-Feedback: Russ explained that the Annual Board Self Evaluation meeting was facilitated by volunteers from SCORE. He asked if the Senior Staff (SS) has had a chance to review items dealing with operations and membership. Phil explained that SS received the "Next Steps" document to review and would discuss at the next meeting.

Members Comments

VHA and the Community: Fred expressed concern for the repeated comment "The Developer only cares about the homes south of SR 44." Additionally, District 7 is separating from PWAC. Residents are unaware of the problems that can/will occur from this decision. Fred urged the VHA to think about the relationship between the VHA and the community and the importance of promoting positive messages. This issue also needs to be put before SS.

VHA & Hospital Auxiliary "Gala": Phil reminded members of the February 13, 2021 "Gala" with a virtual silent auction that will occur in host homes with 15-18 guests bidding. Profits will be shared between the Hospital Auxiliary and the VHA. Phil encourages ideas for items/packages that may be auctioned. Check with Phil to see if the item has already been chosen. More auction items are needed.

Thank You, Harry Lee: Phil thanked Harry for the years of time and effort Harry gave to the VHA as a volunteer, Audit Committee Chair and Board Member. Harry stated he has enjoyed the time working for the VHA and is now looking to pursue other interests.

Meeting adjourned at 3:14 PM

Respectfully submitted,

Joan Sullivan

Next Board Meeting: THURSDAY January 28, 2021 Lake Miona Rec Center – Resolute Room