



Document Adoption Review Dates

Document Category	Document	Last Adopted	Due for Review
Governing Documents:	Articles of Incorporation	7/25/2019	As Needed
	Bylaws	4/28/2022	As Needed
Mandates and Charters:	Board of Directors Mandate	2/24/2022	As Needed
	Policy Committee Charter	6/25/2020	As Needed
	Audit Committee Charter	12/13/2020	As Needed
	Nominating Committee Charter	12/21/2022	As Needed
	Strategic Planning Committee Charter	7/23/2020	As Needed
Policies:	1.1 - Document Control	2/24/2022	2/24/2025
	1.2 - Records Protection & Retention	12/18/2019	12/18/2022
	1.3 - Structure and Span of Control	12/21/2022	12/21/2025
	1.4 - VHA Structure	2/24/2022	2/24/2025
	1.5 - VHA Colors and Logo	7/13/2020	7/13/2023
	2.1 - Fiscal Year	12/18/2019	12/18/2022
	2.2 - Capitalization	12/18/2019	12/18/2022
	2.3 - Excess Funds Investment	12/18/2019	12/18/2022
	2.4 - Spending Authority	12/18/2019	12/18/2022
	2.5 - Reimbursement	12/18/2019	12/18/2022
	3.1 - Conflict of Interest	12/18/2019	12/18/2022
	3.2 - Sexual Harrassment	12/18/2019	12/18/2022
	3.3 - Whistleblower	12/18/2019	12/18/2022
	3.4 - Indemnification & Liability	12/18/2019	12/18/2022
	4.1 - Creation & Staffing of Committees	12/18/2019	12/18/2022
5.1 - Membership	12/21/2022	12/21/2025	
Position Descriptions:	Area VP	1/12/2023	As Needed
	Asst Area VP	1/11/2023	As Needed
	Exec VP	12/21/2022	As Needed
	Neighborhood Representative	12/21/2022	As Needed
	Past President (draft)	Draft	As Needed
	President	12/21/2022	As Needed
	Secretary	12/9/2022	As Needed
	Treasurer	12/9/2022	As Needed
Procedures:	Becoming a VHA Member Online	1/11/2023	As Needed
	Coaching Neighborhood Reps	1/11/2023	As Needed
	Interviewing Board Candidates	2/25/2022	As Needed
	Orienting New Board Members	2/25/2022	As Needed
	Orient-Support Asst Area VP	1/12/2023	As Needed
	Printing Your Membership Card	1/11/2023	As Needed
	Reserving Rec Center Rooms	1/11/2023	As Needed